



khaitan (India) Limited
CIN No. L10000WB1936PLC008775

Phone : (033) 4050 5000
Fax : (033) 2288 3961

EXTRACT FROM THE MINUTES OF THE 2/2023-24, MEETING OF THE BOARD OF DIRECTORS OF KHAITAN (INDIA) LIMITED HELD ON FRIDAY, 21ST JULY, 2023 AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT 46-C, J. L. NEHRU ROAD, KOLKATA - 700071. MEETING STARTED AT 11:30 A.M. AND CONCLUDED AT 12:40 P.M.

"RESOLVED THAT pursuant to Section 2(24) & Section 203 read with rule made there under and other applicable provision of the Companies Act, 2013 (including any statutory modification(s) or re-enactment thereof for the time being in force Mr. Ankit Sugandh, Associate Member of the Institute of Company Secretaries of India, who possess the requisite qualification as prescribed under the Companies(Appointment and Qualification of Secretary) Rules, 1988, be and is hereby appointed as the Company Secretary of the Company, w.e.f 21st July, 2023 on such terms and conditions, as approved by the Board of Directors from time to time.

"RESOLVED FURTHER THAT the remuneration payable to Mr. Ankit Sugandh, and the terms and condition may be revised from time to time by the Nomination and Remuneration Committee and duly approved by Board of Directors."

"RESOLVED FURTHER THAT Mr. Ankit Sugandh, (Membership No: ACS 59684) Company Secretary, be and is hereby appointed / designated as the Compliance Officer of the Company as per Regulation 6 (1) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015."

"RESOLVED FURTHER THAT any Director of the Company, be and is hereby authorised to sign and submit necessary forms with the Registrar of Companies, intimating about this appointment, to intimate the same to stock exchange(s) and to any other appropriate authority/regulatory body as may be required and to do all such acts and deeds as may be necessary in this regard."

Certified True Copy

For KHAITAN (INDIA) LIMIED



Sunay Krishna Khaitan
Executive Director
(DIN: 07585070)

